Community Lead (Last, first, middle): University Lead (Last, first, middle):

**2019 Trailblazer Award Application Checklist**

At least 1 Indiana-based community partner and 1 Indiana-based university partner

Partners designated as either the Community Lead or the University Lead

Neither Community Lead nor University Lead has received salary support from CHeP in the past 12 months (other than pilot award support or Purdue Extension Educator cost-sharing)

University Lead is “full-time” (>80% FTE) faculty member employed by an academic or research institution within Indiana (Post-doctoral students, fellows and residents are not eligible as the Project Lead or Co-Lead)

Community Lead has ≥80% of primary work assignment based in community. If community partner receives salary support from academic institution, justification is included.

All individuals listed on application have joined Indiana CTSI CHeP Network

Application includes cover page with signatures and IRB approval designation

Funding requested is specified and does not exceed $25,000

Application includes Summary/Abstract that is 300 words or less

Application has project description (Arial 11pt font, 1 in margins) that is 6 pages or less

If applicable, application explains how project complements other CHeP supported work

Application includes project timeline with proposed project period 24 months or less

Literature cited (Sources/References/Bibliography)

Budget and budget justification are provided for each partner

Budget only includes direct costs (facilities, administrative, and indirect costs not allowed, no equipment >$5,000, only in-state travel)

Biosketch, resume, or CV included for each Community Lead and University Lead

Response to request to use application for educational purposes

Response to request to send follow-up survey