

Indiana University Health Values Fund for the Integration of Spiritual and Religious Dimensions in Healthcare

NEED:

IU Health's strength in providing excellent patient care is rooted in the religious and spiritual heritage of its institutions. The spiritual calling to heal the sick brings vitality and meaning to patient care within the IU Health community. The Joint Commission on Accreditation has emphasized spiritual care as a vital part of the mission of health care institutions. IU Health will succeed in meeting its mission to provide holistic care to our patients with new programs to integrate spiritual care into patients' treatment plans and to develop methods and find solutions to address all the needs of those we serve. The Values Fund offers a unique resource that allows us to fulfill our mission and uphold our values.

OPERATION:

The Executive Vice President of Mission and Values will receive applications for programs that integrate the spiritual and religious dimensions of healthcare.

REQUESTS:

Requests may be presented to the Office of Mission and Values at any time on the attached application form. Application deadlines will normally occur once per year. Requests may be received at any time, but funding off schedule may be limited or not available. Funding up to \$50,000 per year for two years will be available. Part of the grant review will evaluate good stewardship of funds. Smaller grant applications are equally valued.

For funding considerations in June 2018, the following schedule applies:

- A two-page Letter of Interest (LOI) is recommended, but not required, to be submitted by 5:00 p.m. Monday, November 27, 2017, to srush7@iuhealth.org. Submission of a LOI is strongly encouraged so program staff can provide initial guidance to potential applicants. The letter should include the following information:

- 1. Title of Project**
- 2. Project Director**
- 3. Mailing Address and Telephone Number of Project Director**
- 4. Audience:** The audience toward which the project is directed.
- 5. Project Summary:** This should be a brief summary of the project.

- 6. Values:** Briefly, but clearly and specifically, describe how this project advances one or more of the core values of Indiana University Health. (See below for list of IU Health Values.)

WHO MAY APPLY:

Applicants must be employees of IU Health or physicians and health professionals with staff privileges at any IU Health entity (i.e. sleep labs, clinics, hospitals).

CRITERIA:

Values Fund grants represent an expression of IU Health's seven core values. Applicants are expected to show the significance of their project as it relates to the IU Health values and the benefit it could bring to the IU Health system.

IU Health values include:

- Patient's total care including body, mind, and spirit;
- Excellence in education for healthcare providers;
- Quality of care and respect for life;
- Charity, equality, and justice in healthcare;
- Leadership in health promotion and wellness;
- Excellence in research;
- An internal community of mutual trust and respect.

GENERAL GUIDELINES:

1. Funding will be limited to two years and preference will be given to projects that provide, if appropriate, plans for obtaining sustained support beyond the two years.
2. Projects in spirituality that provide programs and education to various disciplines should involve a multidisciplinary faculty.
3. Experimental and unique programs for the integration of spiritual care are favored. The request should include a plan for assessment of project outcomes and evaluation consistent with project type.
4. Projects that are unique and not available locally or importable from elsewhere will be given priority. Innovation, not duplication, will be stressed. Preference will be given where collaboration is established.
5. Applicants may submit only one Values Fund application each year of competition in which he or she is the project director. If the applicant is awarded funding from another source for the same work, IU Health's Office of Mission and Values should be notified at 317-962-3591 or srush7@iuhealth.org.
6. At the end of six months, an initial progress report will be submitted. Every six months after, the project director will submit a report to the Evans Center Advisory Board outlining progress, expenditure of funds, and accomplishments. In addition, the report should contain future plans.

7. Applications should be routed through the project director's department and other sponsoring programs.
8. Applications not received by Monday, January 8, 2018, will be held for the next funding cycle. Applications in excess of 40 pages (including form pages, proposal, letters of endorsement and appendices) will not be reviewed.

APPLICATION INSTRUCTIONS FOR THE IU HEALTH VALUES FUND FOR THE INTEGRATION OF SPIRITUAL AND RELIGIOUS DIMENSIONS IN HEALTHCARE

APPLICATION DEADLINES:

For funding consideration in June 2018 full applications must be received by Monday, January 8, 2018. The Evans Center Advisory Board review will be completed and submitted to the IU Health Board of Directors Committee on Values, Ethics, Social Responsibility and Pastoral Services.

MECHANISM FOR SUBMISSION OF APPLICATIONS:

Application forms are located on Pulse and the Indiana CTSI websites or by contacting one of the persons below.

- IU Health Intranet – Pulse - Grants Administration (must use IU Health log in): [IU Health Funding Opportunities](#)
- Indiana CTSI: [IU Health Values Spirituality CTSI link](#)
- Peter Michael IU Health-Grants Administration: 317-962-9653 or pmichael@iuhealth.org

Applications can be submitted through the **Start a Submission** link found on the CTSI website here: [IU Health Values Spirituality CTSI link](#)

Please note that you will be submitting through the Indiana CTSI's grants management software WebCAMP. Please allow enough time to be familiar with a new system.

The WebCAMP user's guide is also available under the funding announcement here:
<https://www.indianaactsi.org/funding/all-open-rfps/>

Applications may also be sent to srush7@iuhealth.org.

Applicants who are IU employees need to route their application through the IU Office of Research Administration (IU-ORA).

The Lead PI is responsible for submitting the application to CTSI or the IU Health Office of Mission and Values.

PLEASE REMEMBER:

- Please read the IU Health Administrative Policies regarding Conflicts of Interest, Misconduct in Science, and Conflicts of Interest in Research to ensure you are in compliance with the policies. You can find these policies at: <https://portal-prod.iuhealth.org/sites/PoliciesAndProcedures>.
- An investigator may submit only one Values Fund application to each round of competition in which he or she is the PI.
- Travel beyond that which is necessary and reasonable for the successful completion of the project will require a written justification to IU Health's Office of Mission and Values. No international travel is allowed.
- The Project Director is responsible for administration of all aspects of the grant including payment of personnel, final accounting, and reporting.
- Letters of Support (LOS) will generally strengthen a proposal. While not required, it is important to demonstrate support from your administration and the ability to carry out the project within the proposed setting.

The application should be submitted electronically with at least ½ inch margins. The total package cannot exceed 40 pages. Type size must be readily legible and reasonably sized (at least 10 points for Helvetica, 12 points for Times).

1. **Face Sheet** should specify the title of the proposal, project director and his/her affiliation, as well as where the work will be performed, and the total budget.
2. **Key Personnel** should list all professional individuals involved in the project.
3. **Abstract** should include an introduction, plan, and measurement/outcomes of the project.
4. **IU Health Values** – Indicate the IU Health Values supported by the project. Describe how the project plan supports the values indicated. Limit 500 words.
5. **Areas of Opportunity** – Indicate the specific areas of opportunity addressed by the plan. Describe how the project plan addresses the areas you selected. Please note that both research projects and service projects are welcomed. Limit 500 words. Areas of opportunity include:
 1. Projects that seek to foster a “whole person perspective” in healthcare.
 2. Projects that foster policies and procedures that enhance respect for patient rights and responsibilities.
 3. Projects that coordinate and provide a forum and consultation in the area of religious and moral meaning in bioethics.
 4. Projects that research the role of religion, spirituality, and/or ethics in health and healing.
 5. Projects that provide a service as a religious and ethical values resource center within the IU Health network and the broader community.

6. Projects that support innovation in spiritually integrated counseling, particularly for low income persons and families.
7. Projects that provide a linkage with, and liaison between, the religious community and IU Health, addressing the continuum of care and wellness issues in our society.

6. Budget page(s) should list the direct costs for all personnel. Travel costs will not usually be funded, but under special circumstances might be considered. Supplies and other costs must relate directly to performance of the project. Each budget page should list the request for one year. If your request is for two years, use both budget pages. **You must list any additional current or anticipated sources of funding for the project.**

7. Budget Justification - All costs should be specifically justified (this should normally take less than one page).

8. Research Support – List all active or pending research support. If the applicant is awarded funding from another source following submission of this application, the IU Health Office of Mission and Values should be notified at 317-962-3591 or srush7@iuhealth.org.

9. Project Plan

Outline of Plan Section - Cannot exceed 12 pages.

A. Introduction and Specific Aims (1 page):

1. Objective: State the overall objective or goal of the proposed project.
2. Review the most significant previous work and describe the current status of the field. Document with references. Describe any preliminary work performed that led to this proposal.
3. Present the rationale behind the proposal's approach to the problem.
4. List 1-3 specific aims.

B. Literature Review/Background (1-2 pages):

1. Provide a summary of key literature or other background information needed to understand your proposal. Document with references.
 - a. Make clear the potential importance of the proposed project to further spiritual and religious dimensions of healthcare, especially at IU Health. Explain how this project supports the IU Health values and is of benefit to the IU Health system and, if applicable, how it involves the larger faith community.

C. Importance and Innovation (1½-2 pages):

1. What is the potential importance of the proposed program? Discuss novel ideas and/or contributions the project offers.

D. Methods or Procedure (5-6 pages):

Provide details of the proposed plan, including a description of the procedures (e.g., services, research, education) to be provided, the method of providing it, and to whom it is directed. The means by which **outcomes** of the program will be analyzed or interpreted should be included. Include a discussion of pitfalls that might be encountered and the limitations of the procedures proposed. Insofar as possible,

describe the principal actions to be undertaken, the sequence in which they will be conducted and indicate a tentative schedule of the main steps of the program.

E. Facilities Available (1 page):

Describe the facilities available for this project, including space, if necessary. Please indicate your access to these facilities. List major items of equipment available for this work.

F. Collaborative Arrangements, if any (up to ½ page):

If the proposed project requires collaboration with others, describe the collaboration and provide letters of support. **Remember, project directors must be employees of IU Health or physicians and health professionals with staff privileges at an IU Health entity.**

10. Cited References – Include references cited within the Project Plan.

11. Biographical sketch of the project director or attach a CV (Limit 5 pages):

A current Curriculum Vita or NIH-style biosketch may be attached instead of the form provided. Include for all Key Personnel.

SAMPLE